

**South Carolina Fire Academy
End of Course Evaluation Form**



Course Code/Section Number:
Course Name:
Course Location:
Course Dates:
Student Name (optional)
Student Phone Number (optional)

Part A: Course Evaluation Please answer the following by placing a \surd in the appropriate box.

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<u>Course Information</u>			
Registration processed efficiently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course content met the objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course was an appropriate length	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student materials useful and appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student materials were free of errors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student materials were received in a timely fashion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Powerpoint was effective and free of errors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Practical sessions were beneficial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test box contained correct testing material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written exam fairly measured knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skills evaluation fairly measured knowledge and abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Facility Information</u>			
Classroom was clean with adequate learning space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Distractions were kept to a minimum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Equipment Information</u>			
Ample amount of equipment for all practical sessions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Equipment was in good working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Props were in good working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Props were realistic and challenging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Hospitality Information</u>			
Cafeteria food was satisfactory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cafeteria service was satisfactory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cafeteria portions were satisfactory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cafeteria provided ample seating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dorm check in process was efficient	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dorm room was clean and comfortable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please explain any "No" response:

Additional comments concerning the course:

Part B: Instructor, Evaluator and Test Proctor Evaluation *Please fill out one section per instructor.*

Please rate each instructor using 1-POOR, 2-BELOW AVERAGE, 3-AVERAGE, 4-GOOD, 5-EXCELLENT

Instructor Name: _____

- Prepared to teach _____
- Presentation skills _____
- Questions answered clearly _____
- Participation encouraged _____
- Treated students fairly and respectfully _____
- Represented the SCFA in a professional manner _____
- Timely and punctual _____
- Effectively communicated course objectives _____
- Demonstrated knowledge of subject matter _____
- Additional comments: _____

Instructor Name: _____

- Prepared to teach _____
- Presentation skills _____
- Questions answered clearly _____
- Participation encouraged _____
- Treated students fairly and respectfully _____
- Represented the SCFA in a professional manner _____
- Timely and punctual _____
- Effectively communicated course objectives _____
- Demonstrated knowledge of subject matter _____
- Additional comments: _____

Instructor Name: _____

- Prepared to teach _____
- Presentation skills _____
- Questions answered clearly _____
- Participation encouraged _____
- Treated students fairly and respectfully _____
- Represented the SCFA in a professional manner _____
- Timely and punctual _____
- Effectively communicated course objectives _____
- Demonstrated knowledge of subject matter _____
- Additional comments: _____

Instructor Name: _____

- Prepared to teach _____
- Presentation skills _____
- Questions answered clearly _____
- Participation encouraged _____
- Treated students fairly and respectfully _____
- Represented the SCFA in a professional manner _____
- Timely and punctual _____
- Effectively communicated course objectives _____
- Demonstrated knowledge of subject matter _____
- Additional comments: _____

Additional comments:
